



## **NATIONAL EMERGENCY RESPONSE COUNCIL ON HIV/AIDS**

### **JOB ADVERT**

A vacancy for the position of **Manager - Wellness** exists in the Corporate Affairs and Strategy Division requiring replacement. Any interested applicant with the necessary requirements as stated in the advert below are requested to submit their CV, Motivation Letter and Certified Academic Certificates to the HR Office through email; [recruitment@nercha.org.sz](mailto:recruitment@nercha.org.sz).

**Job Title:** Manager - Wellness  
**Division:** Corporate Affairs and Strategy  
**Department:** Workplace Wellness Unit

#### **Key Function:**

To improve efficient performance of NERCHA through managing and implementing employee wellness for purposes of improving quality of Work Life, support implementation of Occupational Health and Safety framework as well as facilitate adoption and spearhead advocacy for establishment of workplace wellness programmes with key stakeholders.

#### **Key Performance Areas:**

- I. Workplace Wellness Management.
- II. Counselling
- III. Business process and systems improvement
- IV. Occupational Health and Safety.
- V. Budget Management
- VI. Reporting.

#### **Skills:**

- Analytical
- Communication & Interpersonal
- Counselling
- Stakeholder Relationship Management/contract management
- Problem solving
- Facilitation. Presentation and report writing

#### **Required Education/Qualifications:**

**Minimum;** Degree in Psychology or Clinical Psychology or Social Work, or Health Science

**Added Advantage;** Professional registration as a Psychology Counsellor or Social Worker

**Required Experience:**

**Minimum;** 5 years in health care services or employee wellness experience

**Added Advantage:** 2 years' experience in providing counselling services

**Closing Date:** 22<sup>nd</sup> October 2021

***NB: If you have not heard from us within a month of the closing date please consider your application to be unsuccessful.***